



Department of Taxation and Finance
Office of Real Property Tax Services (ORPTS)

Multi-Year Average School Tax Apportionment Workbook Request

Which methodology will the school district be using? (mark an X in the box)

3-Year Average 5-Year Average

Requestor's Information

Requestor's first name	MI	Last name	Date requested
Requestor's title	Email	Telephone number	

School's Information

Name of school district	
ORPTS school code	Levy year

Instructions

General information

The requestor **must** select which methodology the school district will be using (3-year or 5-year).

Where to file

Email the completed form to: *ORPTS.STAR@tax.ny.gov*

or mail to:

**NEW YORK STATE TAX DEPARTMENT
OFFICE OF REAL PROPERTY TAX SERVICES
STAR REIMBURSEMENT UNIT
W A HARRIMAN CAMPUS
ALBANY NY 12227-0801**

Private delivery services – See Publication 55, *Designated Private Delivery Services*.

Privacy notification

See our website at *www.tax.ny.gov* or Publication 54, *Privacy Notification*.
