New York State Department of Taxation and Finance
Office of Real Property Tax Services

RP-421-k
(1/13) **[Auburn, C/Newburgh]**

Application for Real Property Tax Exemption for Capital Improvements to Multiple Dwelling Buildings Within Certain Cities

(Real Property Tax Law, Section 421-k)

(See instructions, Form RP-421-k-Ins)

1. Name and telephone no. of owner(s)

_____

_____

Daytime phone no. ( )_____

Evening phone no. ( )_____

2. Mailing address of owner(s)

_____

_____

_____

_____

E-mail address *(optional)* _____

3. Location of property *(see instructions):* City of Auburn ☐ City of Newburgh ☐

_____

Street address

Property identification *(see tax bill or assessment roll)*

Tax map number or section/block/lot _____

4. a. Date title to multiple dwelling was acquired by owner: _____
   b. Date owner occupied property: _____
   c. Property for which exemption is sought has been converted from a multiple dwelling back to an owner-occupied *(mark an X in one box):* one-family ☐ two-family residence ☐

5. a. Square footage of residence **without** improvement: _____square feet
   b. Square footage of residence **with** improvement: _____square feet
   c. As measured by square footage in question 5b, is more than one-half of the residence at least five years old? Yes ☐ No ☐

6. a. Date of commencement of construction of improvement converting multiple dwelling to one- or two-family residence: _____
   b. Date completed *(attach copy of certification of occupancy or other documentation of completion):* _____

7. Describe the improvement for which exemption is sought *(attach additional sheets if necessary)*:

_____

_____

_____

8. Cost of improvement: $_____ *(supply documentation)*

Certification

I, _____, hereby certify that the information on this application and any accompanying papers constitutes a true statement of fact.

_____ _____

Signature of Owner Date

For assessor's use

1. Date application filed: _____
2. Applicable taxable status date: _____
3. Action on application: ☐ Approved ☐ Disapproved - reason: _____

   _____
4. Assessed valuation of parcel including improvement: $_____
5. Assessed valuation of parcel excluding improvement: $_____
6. Assessed valuation of improvement eligible for exemption: $_____*
   (line 4 minus line 5)

***This figure is the *exemption base* and must be recalculated in any year in which there is a change in level of assessment of 15% or more.

	Percent amount	**Dollar amount**
City	_____%	$_____

_____ _____

Assessor's signature Date

Clear Form