



# Voluntary Exemption Removal Report – Final (Report #6) Instructions

June 16, 2022

## Timeframe

We issue the *Voluntary Exemption Removal Report* twice annually for most municipalities. Generally:

- the *initial* report (Report #3) is available before municipalities publish their tentative rolls, and
- the *final* report (Report #6) is available before they publish their final rolls.

Wherever possible, we will issue the report at least one week prior to final roll date. We cannot issue the final report until the deadline has passed to switch to the STAR credit for the current year. For more information, see [Deadline to switch to the STAR credit](#).

## Overview

This report lists property owners who were previously receiving the Basic or Enhanced STAR exemption but who have opted to switch to the STAR credit.

After selecting your SWIS code, you can choose to view:

- *New* parcels that have switched to the STAR credit after we published Report #3, or
- *All* parcels that have switched to the STAR credit since the 2021 report was issued.

SWIS code:  ▼

Print key:

Mobile home or co-op:  ▼

Include:  ▼

Last name:

Sort:  ▼ On:  ▼

After selecting the SWIS code for your jurisdiction, choose other options to narrow the report. The report returns the following fields:

SWIS code	Print key	Mobile home co-op	Property address	Names	Registration date	Date Of Report
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Manually remove the Basic or Enhanced STAR exemption from the properties listed in the report.

**Bear in mind the following:**

- Those who opted to switch in prior years will continue to show on the current year report.
- Any new owners who were not eligible for the exemption may also appear on the report if they selected that they were switching to the credit when registering.