



New York State and Local Sales and Use Tax Return for Part-Quarterly Filers

Table with columns for months and tax period: June 2003, Tax period June 1, 2003 - June 30, 2003

Calendar for July 2003 showing days of the week and dates

0404

Due date: Monday, July 21, 2003

You will be responsible for penalty and interest if your return is not postmarked by this date.

Form with fields for Sales tax identification number, Legal name, dba, Number and street, City, state, ZIP code

No tax due? Check the box to the right and enter your gross sales and services in box 1 of Step 1 below; enter none in boxes 2 and 3. You must file by the due date even if no tax is due. There is a \$50 penalty for late filing of a no-tax-due return. See 1 in instructions.

Has your address or business information changed? If so, check the box to the right and enter new mailing address on preprinted label above. See 2 in instructions.

Complete Step 1 or Step 2, but not both. See 3 in instructions.

Step 1 of 3 Long method of calculating tax due

Table for Step 1 of 3 Long method of calculating tax due with rows 1-12 and columns for amounts and tax due

Step 2 of 3 Short method of calculating tax due

Table for Step 2 of 3 Short method of calculating tax due with rows 1-10 and columns for amounts and tax due

*Include short method adjustment in box 1 (see Short method adjustment on page 3 of instructions.)

Locality Adjustment \$

For office use only

