



Instructions for Form CT-32-M
Banking Corporation MTA Surcharge Return
Tax Law — Article 32, Section 1455-B

CT-32-M-I

General information

If you file Form CT-32 or CT-32-A, use Form CT-32-M to report and pay the metropolitan transportation business tax surcharge (MTA surcharge).

If you do business, employ capital, own or lease property, or maintain an office in the Metropolitan Commuter Transportation District (MCTD), you must file Form CT-32-M and pay the MTA surcharge on business done in the MCTD.

Corporations filing on a combined basis are required to file only one return for the combined group. Use combined figures, as shown on your Form CT-32-A, to complete this form.

MTA surcharge rate — The MTA surcharge rate is 17%.

When to file — File your return within 2 1/2 months after the end of your reporting period. If you are reporting for the calendar year, file your return on or before March 15.

Where to file — Mail your return to:

NYS CORPORATION TAX
PROCESSING UNIT
PO BOX 22038
ALBANY NY 12201-2038.

If you use a delivery service other than the U.S. Postal Service, see Private delivery services in the instructions for Form CT-32.

Extension of time for filing — You may request additional time to file an MTA surcharge return. File Form CT-5 or Form CT-5.3 on or before the due date of the return for which you are requesting the extension, and pay the MTA surcharge you estimate to be due.

Employer identification number, file number, and other identifying information

We must have the necessary identifying information to process your corporation tax forms. Keep a record of that information and include it on each corporation tax form mailed.

Changes in business information — You must report any changes in your business name, ID number, mailing address, physical address, telephone number, or owner/officer information on Form DTF-95, Business Tax Account Update.

Amended return — If you are filing an amended return, please mark an X in the Amended return box on the top of the form.

Reporting period — Complete the beginning and ending tax period boxes in the upper right corner on the front of the form.

NAICS business code number and business activity — Enter the six-digit NAICS business activity code number and your business activity from your federal return.

See Form CT-32-I for information on using whole dollar amounts, converting decimals into percentages, and showing negative amounts.

Line instructions

Line A — Make your payment in United States funds. We will accept a foreign check or foreign money order only if payable through a United States bank or if marked Payable in U.S. funds.

Computation of MCTD gross income allocation percentage

Lines 1-3

— If you do all of your New York State business within the 12 counties of the MCTD, skip lines 1 and 2 and enter 100% on line 3.

— If you do part of your New York State business outside of the MCTD, compute your MCTD gross income allocation percentage on lines 1 through 3.

The MCTD gross income allocation percentage is determined by dividing your gross income within the MCTD by your gross income within New York State. Gross income is federal gross income as defined in section 61 of the Internal Revenue Code (IRC), plus any amount excluded from federal gross income under section 103 of the IRC, minus the eligible gross income of an international banking facility (IBF), if the taxpayer elects to utilize the IBF modification.

Line 4 — The MTA surcharge for banking corporations is computed using the tax rates in effect immediately prior to tax years beginning on or after July 1, 2000.

To determine the amount to enter on line 4, find the first condition below that applies to you, and follow the instruction indicated for that condition. For example, if Form CT-32, line 5, equals the amount on Form CT-32, line 1, and the amount on Form CT-32, line 7, equals \$250, then your situation would be described in both conditions 1 and 2. In that event, you would follow the instructions for condition 1 and ignore the instructions for condition 2.

Table with 2 columns: Condition and Instructions. Contains 3 conditions for determining the MTA surcharge based on tax amounts and net income.

Worksheet 1

Worksheet 1 calculation grid with rows A through G for calculating the MTA surcharge amount based on net income and tax credits.

**First installment of estimated tax for the next tax period**

If, on your Form CT-32 or Form CT-32-A, you must make a first installment of estimated franchise tax for the next tax period, you must also make a first installment of the MTA surcharge for the next tax period.

**Line 7b** — If you did not file Form CT-5 or Form CT-5.3 and the franchise tax shown on Form CT-32, line 7, or Form CT-32-A, Schedule A, line 7, exceeds \$1,000, but does not exceed \$100,000, enter 25% of the MTA surcharge shown on line 6 of the CT-32-M. If you did not file Form CT-5 or Form CT-5.3, and the franchise tax shown on Form CT-32, line 7, or Form CT-32-A, Schedule A, line 7, exceeds \$100,000, enter 30% of the MTA surcharge shown on line 6 of the CT-32-M. Otherwise, enter 0.

**Line 11** — If you underpaid your estimated MTA surcharge, use Form CT-222, *Underpayment of Estimated Tax by a Corporation*, to compute the penalty. Attach Form CT-222 and mark an **X** in the box. If no penalty is due, enter 0.

**Line 12** — If you do not pay the MTA surcharge on or before the original due date (**without** regard to any extension of time to file), you must pay interest on the amount of the underpayment from the

original due date to the date paid. Exclude from the interest computation any amount shown on line 7a or line 7b, first installment of estimated MTA surcharge for the next tax period.

**Line 13** — Late filing and late payment penalties are computed on the amount of the MTA surcharge minus any payment made on or before the due date (**with** regard to any extension of time for filing). Exclude from the penalty computation any amount shown on line 7a or line 7b, first installment of estimated MTA surcharge for the next tax period.

See Form CT-32-I for information on computing late filing and late payment penalties.

**Line 15** — You may divide the overpayment on line 16, 17, or 18 in any way you choose.

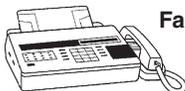
See Form CT-32-I for information on collection of debts from your refund.

**Line 19-25 – Computation of prepayments on line 9** — If you need more space, write **see attached** in this section and attach a separate sheet showing all relevant prepayment information. Transfer the total shown on the attached sheet to line 9.

**Need help?**



**Internet access:** [www.nystax.gov](http://www.nystax.gov)  
(for information, forms, and publications)



**Fax-on-demand forms:** Forms are available 24 hours a day, 7 days a week. 1 800 748-3676



**Telephone assistance** is available from 8:00 A.M. to 5:00 P.M. (eastern time), Monday through Friday.  
To order forms and publications: 1 800 462-8100  
Business Tax Information Center: 1 800 972-1233  
From areas outside the U.S. and outside Canada: (518) 485-6800



**Hotline for the hearing and speech impaired:**

If you have access to a telecommunications device for the deaf (TDD), contact us at 1 800 634-2110. If you do not own a TDD, check with independent living centers or community action programs to find out where machines are available for public use.



**Persons with disabilities:** In compliance with the Americans with Disabilities Act, we will ensure that our lobbies, offices, meeting rooms, and other facilities are accessible to persons with disabilities. If you have questions about special accommodations for persons with disabilities, please call 1 800 972-1233.