PT-100-A
(11/97)

New York State Department of Taxation and Finance

Monthly Schedule PT
Petroleum Business Tax Return Payments

1197

Use this form to report only tax payments for the month of **November 1997**.

Print name, address and identification number as shown on Form PT-100.
Keep a copy of this completed form for your records.

Name		Identification number	
Street address	City	State	ZIP code

Report your Articles 12-A and 13-A PrompTax payment and Form PT-100 tax payment for this period. Please read instructions below before completing.

Report your PrompTax payment of the sales and use tax quarterly on Schedule P of Form ST-810, *New York State and Local Sales and Use Tax Return Quarterly for Part-Quarterly Filers,* and report the PrompTax payment of the prepaid sales tax on motor fuel and diesel motor fuel monthly on Schedule FT of Form FT-945/1045, *Report of Sales Tax Prepayment on Motor Fuel/Diesel Motor Fuel.*

1a	A ☐	PrompTax payment is based on actual tax due for the period November 1 - November 22, 1997	$	1a
or				
1b	E ☐	PrompTax payment is based on last year's comparable period (November 1996)		1b
2		Tax paid with Form PT-100, *Petroleum Business Tax Return*		2
3		Total tax paid *(add line 1a or 1b and line 2)*		3

Instructions

Who must file

Schedule PT must be filed with Form PT-100, *Petroleum Business Tax Return,* by any taxpayer who is enrolled in the PrompTax program for payments of Articles 12-A and 13-A taxes.

Schedule PT is used to report the payments of Articles 12-A and 13-A taxes you made for the month covered by this schedule. Schedule PT may **only** be used to report the PrompTax payment of Articles 12-A and 13-A tax.

When to file

Schedule PT must be filed monthly with Form PT-100, which is due 20 days after the end of the month covered by the form.

Line Instructions

Line 1a — Actual method – If your payment was based on actual tax due for the period (November 1 - November 22, 1997), check box A and enter in the space provided to the left of line 1a the amount of your actual tax due. Enter your PrompTax payment (electronic funds transfer or certified check) on line 1a. The amount of your PrompTax payment must have been equal to at least 90% of the actual tax liability for such period to avoid interest and penalty.

Line 1b — Estimated method – If your payment was based on last year's comparable period, check box E and enter your PrompTax payment on line 1b. Your PrompTax payment was required to be equal to at least 75% of the tax liability (prior to credits) for the comparable month of the preceding year to avoid interest and penalty.

Line 2 — Enter the amount of the tax payment remitted with your Form PT-100, exclusive of any penalty or interest.

Line 3 — Add line 1a or 1b and line 2. This amount should equal the total Articles 12-A and 13-A tax payments made for the month.

Attach this schedule to New York State Form PT-100, *Petroleum Business Tax Return.*