New York State Department of Taxation and Finance

New York State and Local Sales and Use Tax Return

0591 **Part—Quarterly**

ST-809 (10/90)

M

Sales tax vendor identification number	Business telephone number ( )
Legal Name	
DBA	
Street	
City, state, ZIP code	

Use labeled form and return envelope for filing your return.

Change of Business Information

☐ Check here if you have changed your business location and have not previously notified us. Enter this new address in the space next to your preprinted address. You must report this, or any other change (name, identification number, mailing address or owner/officer/responsible person information) on either DTF-95.1, found on ST-809 Instructions or Form DTF-95, *Change of Business Information*. To request Form DTF-95, call 1 800 462-8100. From areas outside New York State, call (518) 438-1073.

Use this form to report only transactions for the period **October 1, 1990 — October 31, 1990**

Type of business	If you are reporting sales tax on this return for more than one business location, check here. ☐

Summary of Tax Due — Complete "Long" or "Short" section below, not both. *(See instructions)*

Long

Summary of Business Activities	A Gross sales and services (to nearest dollar)	B Taxable sales and services (to nearest dollar)	C Purchases subject to use tax (to nearest dollar)
	•	•	•

1a	Sales and use taxes *(see instructions)*	1a			
b	Credit for prepaid sales tax *(see instructions)*	1b			
c	Net tax due *(line 1a less line 1b)*			1c	•
2a	Credits not identified *(attachments required) (see instructions)*	2a	•		
b	Advance payments *(attach ST-330's)*	2b	•		
c	Total of lines 2a and 2b			2c	
3	Sales and use taxes due *(line 1c less line 2c)*			3	•
4	Late filing charge (**Penalty-See Page 2 for Penalty Computation Instructions** Interest-Rate pursuant to Section 1142 of the Tax Law)			4	•
5	Amount due including late filing charge *(line 3 plus line 4)* **PAY THIS AMOUNT**			5	•

Short

1a	Comparable quarter-prior year *(see instructions)**	1a	•		
b	Tax due (⅓ of line 1a)	1b			
c	Credit for prepaid sales tax *(see instructions)*	1c			
d	Net tax due *(line 1b less line 1c)*			1d	•
2a	Credits *(attachments required)*	2a	•		
b	Advance payments *(attach ST-330's)*	2b	•		
c	Total of lines 2a and 2b			2c	
3	Sales and use taxes due *(line 1d less line 2c)*			3	
4	Late filing charge (**Penalty-See Page 2 for Penalty Computation Instructions** Interest-Rate pursuant to Section 1142 of the Tax Law)			4	•
5	Amount due including late filing charge *(line 3 plus line 4)* **PAY THIS AMOUNT**			5	•

— Attach check or money order payable to "New York State Sales Tax."
— Include on the check or money order, your identification number, this form number and the period you are reporting.
— Mail in the enclosed envelope to the applicable P.O. Box on or before: November 20, 1990

For office use only

*** Adjustments:** Include on line 1a, "SHORT"

Locality	Adjustment
	$

Signature of vendor	Telephone number ( )
Title	Date
Signature of preparer *(if other than vendor)*	Telephone number ( )
Preparer's address	Date

Penalty Computation

A. For failure to file a return on time, with **no tax due**, the penalty is $50.00.

B. For failure to file a return on time **with tax due,** the penalty is:

1-60 days late, 10% of the tax due for the first month plus 1% of the tax due for each month thereafter, but in no instance less than $50.00

61 or more days late, the greatest of the following:

i) 10% of the tax due for the first month plus 1% of the tax due for each month thereafter not to exceed 30% or
ii) the lesser of $100.00 or 100% of the tax due, or
iii) $50.00

Return Addresses

If you are not participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement and your place of business is located in the county of:			Mail return to:
Albany Broome Chemung Chenango Clinton Columbia Delaware Dutchess Essex Franklin Fulton Greene	Hamilton Herkimer Jefferson Lewis Montgomery Oneida * Orange Otsego * Putnam Rensselaer * Rockland Saratoga	Schenectady Schoharie Schuyler Steuben St. Lawrence * Sullivan Tioga Tompkins Ulster Warren Washington	P. O. Box 688 Albany, NY 12201-0688
New York County with ZIP Codes 10001-10019 Richmond			P. O. Box 2058 Church Street Station New York, NY 10008-2058
* Bronx Kings New York County with ZIP Codes 10020-10285 Queens * Westchester			G. P. O. Box 5464 New York, NY 10087-5464
Nassau	Suffolk		P. O. Box 1866 Hicksville, NY 11802-1866
Cayuga Cortland Livingston Madison	Monroe Onondaga Ontario Orleans	Oswego Seneca Wayne Yates	P. O. Box 4777 Syracuse, NY 13221-4777
Allegany Cattaraugus	Chautauqua Erie	Genesee Niagara Wyoming	**All filers in these counties except Schedule FR filers (motor fuel and diesel motor fuel retailers):** P. O. Box 194 Buffalo, NY 14240-0194 **Schedule FR filers in these counties must mail this return to:** P. O. Box 4777 Syracuse, NY 13221-4777
If you are participating in the New Jersey/New York or Connecticut/New York Reciprocal Tax Agreement, or both, attach the appropriate schedule(s) to your return			**Mail return to:** **P.O. Box 688** **Albany, NY 12201-0688**
If you are a vendor located out-of-state			**Mail return to:** **P. O. Box 688** **Albany, NY 12201-0688**

*** Effective December 1, 1989, businesses located in counties marked with an asterisk (*) must mail their returns, whether for the current or any prior period, to the new address indicated.**

If you need help. . .

Phone	**For forms or publications**	**Write**
	from within New York State, call toll free	1 800 462-8100
	from outside New York State, call	(518) 438-1073
	For information	
	from within New York State, call toll free	1 800 CALL TAX (1 800 225-5829)
	from outside New York State, call	(518) 438-8581

If you need to write, address your letter to:

NYS Tax Department
Taxpayer Assistance Bureau
W. A. Harriman Campus
Albany, New York 12227

Telephone assistance is available from 8 a.m. to 5 p.m. Monday through Friday.